

# ADDITIONAL PROGRAM REQUIREMENTS FOR ADMISSION

## MASTER OF EDUCATION (MED)

### Master of Education (MED)

Admission to the MED certificate and graduate programs is based on an evaluation of undergraduate work, professional experience, and potential to succeed in a K-12 teaching environment or a higher or adult education setting. Students may enter the program at the beginning of the Fall, Spring, or Summer semester.

A candidate for admission must submit the following materials to the Office of Graduate Admissions:

- Completed application form
- \$50 application fee (participation in an online or on-campus visit waives this fee)
- Official college or university transcripts showing proof of baccalaureate degree with a minimum cumulative GPA of a 3.0.
- Transcripts or test scores are considered official when sent directly from the school or testing service.
- Personal statement—address the following questions in approximately 2 pages, double-spaced:
  - What do you hope to learn from the Master of Arts in Community Leadership degree program, and how will you use what you learn?
  - What is your approach to community work and/or social change?
  - What are the most important skills, experiences, and personal characteristics you bring to the Westminster learning community?
- Professional resume detailing professional work experience, including relevant job titles, work experiences, responsibilities, and related activities
- Letter from academic recommender—to assist Westminster in assessing the applicant's ability to thrive in a graduate program, describe the applicant's academic abilities in the following 3 areas:
  - Academic writing and oral communication
  - Management of projects and/or academic work
  - Capacity for critical and analytical thinking
- Letter from professional recommender—to assist Westminster in assessing the applicant's ability to thrive in a graduate program, describe the applicant's skills and knowledge in the following 3 areas:
  - Interpersonal skills, including intercultural competency
  - Management skills, that could include time and/or project management
  - Leadership potential
- Video interview
  - Share an example of how you have engaged in a community (professionally or personally). What have you learned about yourself as a community member and/or leader? Suggested length of 3 minutes.
  - Share an example of when you have collaborated with others (professionally or personally). What did you learn about yourself and others? Suggested length of 3 minutes.

When an individual's application file is complete with required documents according to application dates, the application materials are evaluated by the MAT Admissions Committee. Once accepted to the program, the applicant must submit a \$250 tuition deposit in 30 days or less, which guarantees a place in the entering class. Westminster operates rolling admissions, so it is best to apply as soon as possible. To preserve the faculty to student ratio, space availability in each class is limited. Westminster College reserves the right to close the class earlier than dates specified if enrollment goals are met before those dates.