

ADMISSION

ADMISSION TO THE COLLEGE

Expenses	Financial Aid
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Westminster College seeks students whose academic and life experiences demonstrate that they are prepared to thrive in our classrooms and bring vibrancy to our campus. Applications are reviewed holistically and take into consideration the quality of a student's academic preparation, which includes both difficulty of course work and grades, extracurricular activities, individual talents and character, recommendations, and demonstrated interest in the college. A campus visit is recommended, as it helps complete the picture for both the prospective student and the college. Westminster College admits students whose academic records indicate that they possess the preparation and skills necessary for success in college. Students are admitted without discrimination as to race, color, religion, gender, sexual orientation, age, national or ethnic origin, disability, or a person's status as a veteran.

A college preparatory high school academic program is required and advanced work is highly recommended.

Admission to the college does not constitute acceptance into all of its programs. Students applying for admission into the Education, Nursing, and Honors College programs should consult the appropriate sections of this Academic Catalog for additional admission requirements. Music students must audition to be accepted into the major or minor. Students applying to graduate programs should review the appropriate sections in the Graduate Academic Catalog.

Applications for undergraduate admission are accepted on a rolling basis. Westminster College reserves the right to close the class earlier than dates specified if enrollment goals are met before those dates. To accept an offer of admission and reserve a place in the class, an admitted student must submit an admitted student reply form and a non-refundable \$500 tuition deposit by the National Reply Date, May 1, or within thirty days of admission.

Westminster College administers all of its educational programs, related support services, and benefits in a manner that does not discriminate against students or prospective students with regard to race, color, religion, gender, sexual orientation, age, national or ethnic origin, disability, or a person's status as a veteran. Westminster College seeks to provide equal access for people with disabilities to its programs, services, and activities. Please contact Disability Services at 801.832.2272 (TTY 832.2286) if you require admission information in an alternative format or if you need other accommodations.

Admission Requirements

New First-Year

Applications are reviewed holistically on the basis of a student's demonstrated academic preparation, motivation, and potential for success at Westminster. Academic preparation, which includes both coursework and grades, is most important. Other measures, including essays, extracurricular activities and accomplishments, and recommendations are given consideration. Standardized test scores may be requested. A campus visit is recommended, as it helps in the decision-making process for both the prospective student and the college.

A student currently enrolled in high school may be accepted for admission on the basis of six semesters of high school work. The college may require additional grade reports during the student's senior year, and will require final official transcripts showing the date of high school graduation.

Transfer Students

A student with a cumulative grade point average of 2.75 (B-) or better in academic courses from all previous college work, and who is in good academic standing at his/her previous institution(s) may be considered for admission as a transfer student. Exceptions can be made on a case-by-case basis.

Detailed information regarding Westminster College transfer policies can be found in the [External Credit](#) section of this catalog.

Non-degree Seeking Students

Non-degree seeking students are defined as students who are enrolled at the college but have not applied for, or been accepted into, a degree program. Non-degree seeking students, therefore, are those who plan to take courses for "interest only." Non-degree seeking students are subject to the academic regulations of the college. Credit earned while in non-degree seeking student status is not considered toward a degree unless the student applies for admission to, and is accepted by, the college as a degree-seeking student. A maximum of 30 semester hours of coursework taken as a non-degree-seeking student may be considered for credit earned toward a degree. Non-degree seeking students are not eligible to receive institutional or federal financial aid. Those who wish to pursue a degree must complete the admission process as a degree-seeking student. Non-degree seeking students must be admitted as degree-seeking prior to the first day of classes in the semester in which they wish to be considered degree-seeking. Applications for admission as a degree-seeking student will be considered after one or more semesters of coursework.

Readmission of Former Students

Students who wish to register at the college after an absence of three or more academic semesters (not including May or summer terms) must apply for readmission through the Office of Admissions. Re-entering students are subject to the academic requirements in effect at the time of their re-entry. Westminster College makes every effort to honor coursework taken in previous years; however, due to curriculum changes, this cannot be guaranteed. Previous coursework in question must be reviewed by individual academic departments with a final agreement submitted in writing to the Registrar's Office.

Former students who have attended other colleges or universities during their absence must apply for readmission as transfer students and must meet all applicable requirements for admission. Students will be reevaluated for transfer merit scholarships based on all college credits taken, including those from Westminster. It should be noted that students who attend other colleges or universities during a summer session are not required to reapply. Transfer credit for such courses is subject to the college's regular transfer policies as stated in the Degree Requirements section of this catalog. In accordance with the Higher Education Reauthorization Act, Westminster College will readmit veterans at the same academic status in which they left the institution, provided the veteran notifies the college in advance of their deployments and are not absent from the institution for more than five years, cumulatively. Those students who fail to provide advance notice may re-enroll after providing proof of service.

Concurrent Enrollment

Qualified high school junior and senior students (grades 11 and 12) may enroll at Westminster, while still attending high school, for a maximum of eight credit hours (per semester) with the permission of the Office of Admissions, the applicant's high school principal or guidance counselor, and parent or legal guardian. Written recommendations from the appropriate individuals and an official transcript (grade point average of 3.00 or higher in academic coursework strongly recommended) must be submitted to the Office of Admissions. Additional credit hours may be requested and must be approved by the student's Westminster academic advisor.

Non-High School Graduates

Students who have not completed high school, or who have graduated from a non-accredited high school, may be admitted to the college on the basis of scores received on the General Educational Development examination (GED), or a state high school equivalency diploma. Minimum scores vary depending on the year the GED was taken. Please speak to an admissions counselor for additional information.

Applying for Admission

How to Apply

Students must submit:

- An online Common Application or Westminster Application
- A high school transcript
- Personal statement or essay, if requested

- Incoming transfer students are also required to submit official transcript(s) from each college or university attended (for incoming transfer students) and an official high school transcript showing a date of graduation. A transfer applicant may fulfill the high school transcript requirement if they have at least 60 transfer credit hours, an associate's degree, or have earned a GED or other high school equivalency diploma.
- School counselor or school official report, if requested

Incoming first-year students must submit an official final high school transcript documenting a high school graduation date prior to beginning classes. All records submitted to the college become the property of Westminster College as part of each student's permanent record and are not returnable.

When to Apply

High school seniors should apply for admission early in their senior year. Transfer and international students should apply at least three months prior to the beginning of the semester they plan to attend.

Notification of Admission

Applicants receive an admissions decision approximately three weeks after the Office of Admissions receives all required materials. Transfer students receive a separate summary of transfer credit evaluation, which may come before admission to the college. The summary of transfer credit evaluation does not guarantee admission, rather is provided to the student as a guide of which credits will transfer if admitted to the college. Once admitted, students intending to enroll at Westminster must submit an admitted student reply form and a \$500 non-refundable enrollment deposit must be submitted to guarantee a place in the entering class.

The tuition deposit should be submitted by the National Reply Date of May 1 or within 30 days of receiving an admissions decision if after May 1. Students requesting an extension to the enrollment deposit deadline should contact the Office of Admissions. Students may choose to defer their admission after paying the tuition deposit for up to two years. Extensions may be considered on a case-by-case basis. New first-year students are required to live in campus housing during the fall and spring semesters of their first two years. Residence Life may grant exceptions for students with extenuating circumstances after an exemption form is submitted.

International Students

Westminster College is authorized under federal law to enroll non-immigrant students. The Office of Admissions begins processing I-20 Certificates of Eligibility for non-immigrant international students after they have been admitted.

Admission Requirements

To be considered for enrollment at the college, international students must meet the same admissions requirements as domestic students in addition to other specific international requirements. International students must submit the following materials to the Office of Admissions:

1. Online application for admission.
2. Personal statement or essay (optional).
3. Official transcripts, academic records, diplomas, national examination results, certificates or degrees received from all secondary, post-secondary, university and/or professional schools and any necessary translations. These transcripts should be submitted directly to an approved professional evaluation service for a course-by-course evaluation (World Education Services or other Westminster approved service). Students who graduate from an American International School are exempt from this requirement. There may be other exceptions granted on a case-by-case basis.
4. International students who are non-native speakers of English must provide evidence of English language proficiency by submitting official scores from one of four standardized tests: SAT/ACT/TOEFL/IELTS. Test date must be within two years of application for scores to be valid. See English Proficiency Policy below for details.
5. Recommendation letter from high school counselor or teacher, upon request.

After international students are admitted, they will be required to provide evidence of adequate financial support to cover the total cost of attendance for two semesters. This most commonly comes in the form of a certified bank statement or bank letter as well as a Statement of Financial Responsibility as issued by Westminster College.

English Proficiency Policy

English proficiency exam results are required for international student applications. Minimum scores for admission are as follows:

English Proficiency Exam Results:			
Undergraduate: Test	Full Admit	English Bridge 2	English Bridge 1
TOEFL IBT	79	66	55 and no subset below 12
IELTS	6.5	6	5.5 and no subset below 5.0
PTE	53	44	39
MTELP	85	76	
CEFR	B2	B1	
Norwegian Upper Secondary School English Course	4	3	
SAT-EBRW	560	510-550	430-500 and Duolingo required
ACT-English	22	16-18	15 and Duolingo required

Articulation Agreements		Program Level	Westminster Level
Associates in Cultural Exchange ACE		6	Full Admit; take WRIT 110
ELS Language Schools		112	Full Admit; take WRIT 110
English Language Institute (ELI)		8 "B" Average	Full Admit; take WRIT 110

Exceptions:

Country of Origin: Citizens or permanent residents of the following countries are not required to complete an English proficiency exam: Australia, Canada (except Quebec), Ireland, New Zealand, United Kingdom, and/or United States. These students are required to submit results from the ACT or SAT. **High School Education:** Students are not required to complete an English Proficiency Exam under the following conditions:

- High school transcripts reflect a minimum of three years English education at American International School, Cambridge affiliated school, or International Baccalaureate (IB) affiliated school with passing grades.
- Student attended high school for a minimum of three years in one of the following countries with passing grades: Australia, Canada (except Quebec), Ireland, New Zealand, United Kingdom, and/or United States. These students are required to submit results from the ACT or SAT.

Transfer Students: Students transferring from an accredited US institution are not required to complete an English Proficiency Exam under the following conditions:

- Completed a minimum of 15 college level credits of general education or major requirements with a minimum grade of C-. Credits from ESL and orientation style courses will not be accepted.
- If these requirements are not met, the student will be required to complete an English proficiency exam or register for WRIT 110 in their first semester.

International Exchange Students

The college accepts and enrolls students from our partner institutions who are citizens of countries other than the United States for exchange programs. Full-time international exchange students are issued Forms DS-2019 forms to enable them to apply for student visas.

Admission Requirements

Exchange students must submit the following materials to the Office for Global Engagement:

1. Exchange student application for admission (application fee is waived)
2. Nomination letter from an academic advisor, professor, dean or exchange coordinator at the partner institution.
3. Official transcripts, academic records, diplomas, national examination results, certificates or degrees received from all secondary, post-secondary, university and/or professional schools. All transcripts must be submitted with an official English translation
4. Evidence of adequate financial support to cover the total cost of attendance for the duration of the exchange program (one or two semesters). This most commonly comes in the form of a certified bank statement or bank letter.
5. Statement of Financial Responsibility completed by the student and/or financial guarantor.
6. Evidence of English language proficiency as described in the International Student Admission requirements above.
7. Copy of the identification page of the applicant's passport

All materials submitted to Westminster College become the property of the college and cannot be returned to the student or sent to another school. If the student's school or ministry of education issues only one copy of secondary school grades or examination scores, the Office of Admissions will make a certified copy and return the original to the student; however, in all cases copies must be made from originals. Duplicated copies will not be accepted. Once all required documentation has been received and the student has been accepted for admission, a Form DS-2019 will be sent to the student.