

SCHOOL OF ARTS AND SCIENCES

ARTS ADMINISTRATION

Faculty and Chair

- Kim Zarkin

Program Goals

- To develop writing and editing skills applicable to a variety of professions in the arts community.
- To learn to effectively present skills, interests, accomplishments, and abilities to prospective employers or clients.
- To demonstrate appropriate attitudes, skills, and techniques essential to working in a team as a member and a leader.
- To develop an understanding of the fundamentals of nonprofit organizations.
- To develop a fundamental understanding of business practices.

Objectives

The Arts Administration Program offers a major in Arts Administration leading to a Bachelor of Arts degree. The curriculum is designed to prepare a student for a productive career as a leader of an arts organization.

Program Requirements

Students who major in Arts Administration are required to have a minor in Art, Dance, Film Studies, Music, or Theatre. Students may also create a contract minor of 24 credits.

Students must maintain a minimum cumulative 2.5 GPA in courses required for the major. Prerequisite courses must be satisfied with a grade of C- or better.

Students must meet the college-wide graduation requirements in addition to completing course work for the Arts Administration major:

- 124 total hours
- 30 upper division hours
- WCore or Honors College requirements

Arts Administration Major

Requirement Description	Credit Hours	Prerequisites
I. World Language Requirement	8	
Arts Administration majors must complete eight credit hours in a single world language.		
II. Required Business Courses	9	
ACCT 213 Financial Accounting	3	BUSI 102 or BUSI 101A and BUSI 101B
BUSI 102 Business Fundamentals I: Transfer Student	3	MATH 101 or above
BUSI 225 Business Law and Ethics	3	BUSI 102 or BUSI 101A and BUSI 101B
III. Required Communication Courses	24-28	
COMM 210 Media Writing I	4	COMM 210
COMM 310 Business and Professional Writing I	4	
COMM 326 Introduction to Web Writing and Design	4	
COMM 336 Public Relations Principles	4	
COMM 380 Communication and Nonprofit Organizations	4	
COMM 440* Internship	2-6	Instructor permission
COMM 490 Portfolio Workshop	2	
IV. Electives	20	
ACCT 313 Managerial Accounting	3	ACCT 213

Requirement Description	Credit Hours	Prerequisites
COMM 250 Introduction to Human Communication	4	
COMM 311 Business and Professional Writing II	4	
COMM 322 Multimedia Image Production	4	
COMM 338 Principles of Advertising	4	
COMM 345 Video Production	4	
COMM 350 Organizational Communication	4	COMM 250
COMM 365 Intercultural and Global Communication	4	
COMM 370 Design Foundations	4	
COMM 371 Multimedia Tools and Production	4	COMM 370
COMM 372 Design and the User Experience	4	COMM 371
COMM 440* Internship	2-6	Instructor permission
MGMT 305 Principles of Management	4	BUSI 102 or BUSI 101A and BUSI 101B
MGMT 310 The Entrepreneurial Mindset	2	
MGMT 311 Business Model Development	2	
MGMT 433 Organizational Behavior	4	MGMT 305
MGMT 460 Organizational Change and Advanced Management	4	MGMT 305
MKTG 300 Principles of Marketing	3	BUSI 102 or BUSI 101A and BUSI 101B
V. Accompanying Minor Requirement	21-28	
Arts Administration majors are required to complete a minor from the list below: Art Minor Dance Minor Film Studies Minor Music Minor Theatre Minor Contract Minor- Students may choose an existing minor or build a course list in conjunction with the chair of Arts Administration. 23212424-282624		
Total Hours for Arts Administration Major	82-93	

*If a student is a double major where both majors require an internship, a single internship may count towards both majors, contingent on faculty approval.

Recommended Plan of Study for Arts Administration Major

	Fall Semester	Spring Semester
Year 1	BUSI 102 (3) for transfer students	ACCT 213 COMM 210
Year 2	COMM 326	COMM 310 Elective
Year 3	BUSI 225 COMM 336 Elective	COMM 310 Elective
Year 4	COMM 440 Elective	COMM 490 Elective